



2011

Training and Development  
Directory



Thank you for your interest in the educational opportunities offered by East Alabama Medical Center. Doyle Haynes, M.D., a physician at EAMC from 1968 to 1986, was the catalyst in building a strong education program and that tradition continues today.

Our staff is committed to providing you with the training and development you need to be successful at EAMC and beyond. My hope is that this directory provides you with the information you need to assist in your continuing education and self-development.

Sincerely,

*Terry Andrus*

# IMPORTANT INFORMATION

**Registration Information:** Pre-registration is recommended at least two weeks before the date of the class. Fees must be paid at the time of registration. You may pay by phone with Visa or MasterCard. Registrations are processed after payment is received.

**EAMC Employee Registration:** EAMC Employees may register for most classes via OTIS. Payroll deduction is available for classes that require fees. Forms are available at the Health Resource Center.

**Non-Employee Registration:** Complete the Registration Form in this booklet.

**Course Changes or Cancellations:** EAMC reserves the right to cancel, reschedule or relocate any classes due to low enrollment or other circumstances beyond our control. Pre-registered students will be notified via e-mail and/or telephone of any course changes or cancellations.

**Room Temperature:** Please bring a jacket or sweater since the temperature of the room cannot be adjusted to please everyone.

**Special Needs:** Please indicate any special needs on the Registration Form.

**Contact Hours:** Nurses must bring their nursing license to swipe to receive contact hours.

# REGISTRATION FORM

## Participant Information

Name: \_\_\_\_\_

Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_/\_\_/\_\_ Last four digits of Social Security #: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_

If EAMC, what department? \_\_\_\_\_

## Class Information

Class: \_\_\_\_\_

Date(s) of Class: \_\_\_\_\_

Cost, if applicable: \$ \_\_\_\_\_

Non-EAMC Employee? Please specify amount enclosed: \$ \_\_\_\_\_

Special Needs: \_\_\_\_\_

**Make all checks payable to "East Alabama Medical Center", unless otherwise noted, and mail Registration Form and payment to:**

**Health Resource Center, Attention: Registration**

**2027 Pepperell Parkway**

**Opelika, AL 36801**

<b>Table of Contents</b>		
<b>American Heart Association</b>		
<b>Course</b>	<b>Page</b>	<b>Contact Hours</b>
Advanced Cardiac Life Support for Inexperienced Providers	8	14.4 ABN 12.0 AMA PRA Category 1 Credit
Advanced Cardiac Life Support Renewal	8	7.02 ABN 6.0 AMA PRA Category 1 Credit
American Heart Association Instructor Course	9	None
Basic Life Support for Healthcare Providers (Certification)	9	None
Basic Life Support for Healthcare Providers (Renewal)	9	None
Heartsaver CPR	10	None
Heartsaver First Aid	10	None
Pediatric Advanced Life Support	11	16.4 ABN
Pediatric Advanced Life Support Renewal	11	8.2 ABN
<b>Clinical Development</b>		
12 Lead EKG Part 1	12	4.2 ABN, 3.5 ASNA
12 Lead EKG Part 2	12	4.2 ABN, 3.5 ASNA
Basic EKG Interpretation	12	4.8 ABN, 4.0 ASNA (0.5 Pharmacology Hours)
Bedside Emergencies	13	4.0 ABN 3.3 ASNA
Body Mechanics & Orthopedic Device	13	2.6 ABN, 2.1 ASNA
Cancer Conference	22	1.0 AMA PRA Category 1 Credit
Care & Assessment of the Patient with Neurological Problems	13	2.0 ABN, 1.67 ASNA

**Table of Contents**  
**Clinical Development (cont'd)**

<b>Course</b>	<b>Page</b>	<b>Contact Hours</b>
Care of the Mechanically Ventilated Patient	14	3.0 ABN
Care of the Patient Pre & Post Cath Lab Procedures	14	None
Care of the Patient Receiving Conscious Sedation & Neuromuscular Blockade	14	2.0 ABN
Care of the Patient with Hip & Knee Problems	15	2.6 ABN, 2.1 ASNA
Care of the Patient with Shoulder & Spine Problems	15	2.6 ABN, 2.1 ASNA
Caring for the Patient with Diabetes	15	1.0 ABN
Chest Tube Care	16	2.1 ABN, 1.7 ASNA
Designated Requestor (Organ Donation)	16	Vendor provided contact hours
Enteral Feeding, Nasogastric & Nasojejunal Tubes, PEG & J Tubes	16	2.4 ABN, 2.0 ASNA
Hemodynamics	17	4.2 ABN, 3.5 ASNA
Infection Control for the Registered Nurse	17	None
Intra-Aortic Balloon Pump Counterpulsation Therapy	17	Vendor provided contact hours
IV Cardiac Medications for the Telemetry Nurse	17	2.6 ABN, 2.2 ASNA
IV Therapy	18	6.8 ABN, 5.6 ASNA
Neonatal Resuscitation Program	18	7.0 ABN
Neonatal Resuscitation Program Renewal	18	None

<b>Table of Contents</b>		
<b>Clinical Development (cont'd)</b>		
<b>Course</b>	<b>Page</b>	<b>Contact Hours</b>
NIH Stroke Scale Practicum	19	None
Orthopedic Pain Management	19	1.6 ABN, 1.3 ASNA
Orthopedic Surgery Complications	19	2.6 ABN, 2.1 ASNA
Pacemakers: Temporary & Permanent	20	2.3 ABN, 1.9 ASNA
Sheath Care & Removal	20	3.0 ABN, 2.5 ASNA
Skeletal System & Neurovascular Assessment	20	2.6 ABN, 2.1 ASNA
Sterile Technique	21	None
Team Building 101	21	1.0 ABN, 0.8 ASNA
The Joint Commission National Patient Safety Goals: Helping You Keep Your Patients Safe	21	1.5 ABN, 1.25 ASNA
<b>Community Courses</b>		
Breastfeeding Preparation	23	None
Breastfeeding Support Group	23	None
Cardiac Risk Factor Prevention	23	None
Childbirth Preparation Classes	23	None
Healthcare Academy I & II	24	None

<b>Table of Contents</b>		
<b>Community Courses (cont'd)</b>		
<b>Course</b>	<b>Page</b>	<b>Contact Hours</b>
Junior MICRO Camp	24	None
Safe Sitter	24	None
Senior MICRO Camp	24	None
<b>Customer Service Courses</b>		
On-Stage at EAMC	25	None
<b>Emergency Nursing Association Courses</b>		
Emergency Department ESI Level 5 Triage Class	26	4.0 ABN, 3.3 ASNA
Emergency Nursing Pediatric Course	26	15.22 ABN
Emergency Nursing Pediatric Course (ENPC) Instructor Course	26	7.5 ABN
Health Innovations 2011	27	8.0 ABN
Trauma Nursing Core Course Instructor Course	27	7.5 ABN
Trauma Nursing Core Course	27	14.42 ABN
Trauma Nursing Core Course Recertification	27	7.75 ABN
<b>Leadership Development Courses</b>		
Bridging the Leadership Divide	28	Pending ABN, ASRT, CBSPD
Boosting Business Results	28	Pending ABN, ASRT, CBSPD
Creating a Service Culture-The Service Leader's Role	28	Pending ABN, ASRT, CBSPD
Delegating for Results	29	Pending ABN, ASRT, CBSPD
Developing Others	29	Pending ABN, ASRT, CBSPD

<b>Table of Contents</b>		
<b>Leadership Development Courses (cont'd)</b>		
<b>Course</b>	<b>Page</b>	<b>Contact Hours</b>
Essentials of Leadership	29	Pending ABN, ASRT, CBSPD
Facilitative Leadership	30	Pending ABN, ASRT, CBSPD
Getting Started As A New Leader	30	Pending ABN, ASRT, CBSPD
Recognition is a Gift	30	Pending ABN, ASRT, CBSPD
Preceptor/Coach Workshop	31	Pending ABN, ASRT, CBSPD
<b>Self Development Courses</b>		
Basic Computer Skills	34	None
Mircosoft Office EXCEL	34	None
Microsoft Office PowerPoint	34	None
Microsoft Office Word	34	None
Non-Violent Crisis Intervention	32	Pending ABN
Non-Violent Crisis Intervention Refresher	32	Pending ABN
Self Defense/Violence Prevention	32	3.0 ABN
School at Work (SAW)	33	None
Targeted Selection	33	None
<b>Team Development Courses</b>		
Personality Styles Affect Teamwork	35	Pending ABN, ASRT, CBSPD

**American Heart Association Courses**

**Contact: Health Resource Center 334-528-1260 or Self Enroll in OTIS**

**Advanced Cardiac Life Support for Inexperienced Providers** is designed for healthcare providers who either direct or participate in the resuscitation of a patient, whether in or out of a hospital.

**Audience:** EMTs, MDs, Pharmacists, RNs, Licensed Respiratory Therapists

**Time:** 8am-4pm      **Location:** Health Resource Center

<b>Dates:</b> Jan 27-28	May 26-27	July 28-29	Nov 7-8
Feb 24-25	June 16-17	Aug 25-26	Dec 15-16
Mar 24-25	June 27-28	Sept 15-16	
Apr 14-15	July 14-15	Oct 20-21	

**Fee:** EAMC Employees: No Charge; Textbook is available for \$45  
Non-Employees: \$200 (includes textbook) **(No Refunds)**

**Contact Hours:** 14.4 ABN, 12.0 AMA PRA Category 1 Credit

Class starts promptly; Please dress warmly

**Advanced Cardiac Life Support Renewal** is designed for healthcare providers who either direct or participate in the resuscitation of a patient, whether in or out of a hospital. For experienced providers only.

**Audience:** EMTs, MDs, Pharmacists, RNs, Licensed Respiratory Therapists

**Time:** 8am-4pm      **Location:** Health Resource Center

<b>Dates:</b> Jan 11	Apr 28	July 18	Sept 27
Feb 8	May 6	Aug 2	Oct 11
Mar 31	June 7	Aug 18	Nov 22

**Fee:** EAMC Employees: No Charge; Textbook is available for \$45  
Non-Employees: \$100 (includes textbook) **(No Refunds)**

**Contact Hours:** 7.2 ABN, 6.0 AMA PRA Category 1 Credit

Class starts promptly; Please dress warmly

**American Heart Association Courses**

**Contact: Health Resource Center 334-528-1260 or Self Enroll in OTIS**

**American Heart Association Instructor Course (ACLS, BLS & PALS)** is the first step toward becoming an AHA instructor. Candidates must complete the Core Instructor Course and be monitored by an AHA instructor while teaching an AHA course.

**Audience:** Those who have earned Instructor Potential Status in a provider course in the past 12 months and have a desire to teach.

**Dates:** Feb 18 Sept 9      **Time:** 8am-4pm      **Location:** Health Resource Center

**Fee:** EAMC Employees: No Charge, but \$35 Core Course Manual is required. Additional Instructor Manual(s) must be purchased based on discipline you are teaching.  
Non-Employees: \$100 (includes core textbook); additional Instructor Manual(s) must be purchased based on discipline you are teaching.  
Instructor Manuals: ACLS-\$45, BLS-\$35, PALS-\$45 **(No Refunds)**

Class starts promptly; Please dress warmly

**Basic Life Support for Healthcare Providers (Certification)** teaches CPR and foreign body airway obstruction in infants, children and adults and AED.

**Audience:** General Public, Students and Healthcare Professionals required or interested in learning CPR.

**Time:** 5pm-9pm      **Location:** Health Resource Center

**Dates:** Jan 5    Apr 6    July 6    Oct 5  
             Feb 2    May 4    Aug 3    Nov 2  
             Mar 2    June 1    Sept 7    Dec 7

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$65 (includes textbook)  
Students: \$35 (includes textbook)

Class starts promptly; Please dress comfortably

**Basic Life Support for Healthcare Providers (Renewal)** teaches CPR and foreign body airway obstruction in infants, children and adults and AED for current CPR cardholders.

**Audience:** EAMC Employees and other Healthcare Professionals

**Times:** 7:30am; 10am; 1pm; 3pm

**Location:** Classroom C (Basement EAMC)

**Dates:** First and Third Wednesday of each month

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$35

Class starts promptly; Please dress comfortably

**American Heart Association Courses**

**Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260**

**Heartsaver CPR** is designed for first responders in the workplace. Topics include: Adult CPR, Adult CPR with Mask and Adult choking and AED. Additional topics for childcare workers: Infant/Child with Mask CPR and Infant/Child choking.

**Audience:** All Senior Communities Staff, including Azalea Place, Camelia Place, Magnolia Place and Oak Park, Dandyland and Healthplus.

**Time:** 8am-10am      **Location:** Top of the Terrace at Oak Park

**Dates:** Jan 12 & 26    Apr 6 & 20      July 13 & 27    Oct 5 & 19  
Feb 9 & 23    May 4 & 18      Aug 10 & 24    Nov 2, 16, & 30  
Mar 9 & 23    June 1, 15 & 29    Sept 7 & 21    Dec 14 & 28

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$40

Class starts promptly; Please dress comfortably

**Heartsaver First Aid** teaches adult first aid general principles, medical emergencies, injury management and environmental management.

**Audience:** All Senior Communities Staff, including Azalea Place, Camelia Place, Magnolia Place and Oak Park, Dandyland and Healthplus.

**Time:** 10am-12pm      **Location:** Top of the Terrace Oak Park

**Dates:** Jan 12 & 26    Apr 6 & 20      July 13 & 27    Oct 5 & 19  
Feb 9 & 23    May 4 & 18      Aug 10 & 24    Nov 2, 16, & 30  
Mar 9 & 23    June 1, 15 & 29    Sept 7 & 21    Dec 14 & 28

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$40

Class starts promptly; Please dress comfortably

**American Heart Association Courses**

**Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260**

**Pediatric Advanced Life Support for Inexperienced Providers** is designed to improve the recognition, treatment, and outcome of seriously ill and injured children.

**Audience:** EMTs, MDs, Pharmacists, RNs, Licensed Respiratory Therapists

**Time:** 8am-4pm      **Location:** Health Resource Center

**Dates:** Jan 13-14      July 7-8      Dec 28-29  
              May 12-13      July 21-22  
              May 23-24      Aug 11-12  
              June 23-24      Sept 29-30

**Fee:** EAMC Employees: No Charge; Textbook is available for \$45  
       Non-Employees: \$200 (includes textbook) **(No Refunds)**

**Contact Hours:** 16.4 ABN

Class starts promptly; Please dress warmly

**Pediatric Advanced Life Support for Experienced Providers** is designed to improve the recognition, treatment, and outcome of seriously ill and injured children. This class is for experienced providers.

**Audience:** EMTs, MDs, Pharmacists, RNs, Licensed Respiratory Therapists

**Time:** 8am-4pm      **Location:** Health Resource Center

**Dates:** Feb 1      Apr 25      Oct 24

**Fee:** EAMC Employees: No Charge; Textbook is available for \$45  
       Non-Employees: \$100 (includes textbook) **(No Refunds)**

**Contact Hours:** 8.2 ABN

Class starts promptly; Please dress warmly

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**12 Lead EKG Part 1-** discuss the different leads, axis deviation, ischemia and injury and identifying the location of acute MIs.

**Audience:** All nurses who wish to learn more about interpreting 12 Lead EKGs.

**Times:** 8am-12pm      **Location:** Classroom A (Basement EAMC)

**Dates:** Feb 2 Aug 3

**Fee:** EAMC Employees: No Charge      **Contact Hours:** 4.2 ABN, 3.5 ASNA  
Non-Employees: \$48 (**No Refunds**)

Class starts promptly; Please dress warmly

**12 Lead EKG Part 2-** discuss bundle branch blocks, chamber hypertrophies and other abnormalities.

**Audience:** All nurses who wish to learn more about interpreting 12 Lead EKGs.

**Times:** 8am-12pm      **Location:** Classroom A (Basement EAMC)

**Dates:** Feb 16 Aug 17

**Fee:** EAMC Employees: No Charge      **Contact Hours:** 4.2 ABN, 3.5 ASNA  
Non-Employees: \$48 (**No Refunds**)

Class starts promptly; Please dress warmly

**Basic EKG Interpretation-** discuss the basic parts of a rhythm strip and interpretation of common arrhythmias.

**Audience:** All nurses who work with telemetry monitored patients.

**Times:** 8am-12:30pm      **Location:** Classroom A (Basement EAMC)

**Dates:** Jan 20      Apr 14      July 21      Oct 13  
Feb 17      May 12      Aug 18      Nov 10  
Mar 17      June 23      Sept 15      Dec 8

**Fee:** EAMC Employees: No Charge      **Contact Hours:** 4.8 ABN,  
Non-Employees: \$48 (**No Refunds**)      4.0 ASNA (0.5 Pharmacology hours)

Class starts promptly; Please dress warmly

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**Bedside Emergencies**-will prepare the nurse for unexpected emergent situations through review of patient signs and symptoms, review of basic life-saving skills, and hands-on practice with emergency equipment used at EAMC.

**Audience:** EAMC RNs & LPNs only

**Contact Hours:** 4.0 ABN, 3.3 ASNA

**Times:** 8am-11:45am

**Location:** Classroom A (Basement EAMC)

**Dates:** Jan 13    Apr 7    July 14    Oct 6  
Feb 10    May 5    Aug 11    Nov 17  
Mar 10    June 16    Sept 22    Dec 15

**Note: Class will be cancelled if there are no new employees and less than 5 people registered.**

**Body Mechanics and Orthopedic Devices**-to provide healthcare providers with an overview of the proper body mechanics to use when caring for orthopedic patients.

**Audience:** Orthopedic Nurses, MCTs and CNAs

**Times:** 1pm-3:30pm

**Location:** Classroom B (Basement EAMC)

**Date:** Feb 15

**Contact Hours:** 2.6 ABN, 2.1 ASNA

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$30 (**No Refunds**)

Class starts promptly; Please dress warmly

**Care and Assessment of the Patient with Neurological Problems**-reviews neuroanatomy, the cranial nerves and peripheral nerves and how to evaluate them, and further educate nurses on caring for the patient with neurological issues.

**Audience:** EAMC Nurses only

**Time:** 12:30pm-2:30pm

**Dates:** Jan 13    Feb 10    Mar 10    Apr 7    May 5    June 16  
July 14    Aug 11    Sept 22    Oct 6    Nov 17    Dec 15

**Location:** Classroom A (Basement EAMC)    **Contact Hours:** 2.0 ABN, 1.67 ASNA

Class starts promptly; Please dress warmly

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**Care of the Mechanically Ventilated Patient-** Discuss the care of the patient on a ventilator, the principals of how a ventilator works, and acid/base balance and the interpretation of ABGs.

**Audience:** RNs, Nursing Students and Respiratory Therapists interested in learning about caring for a mechanically ventilated patient.

**Times:** 1pm-4pm

**Location:** Classroom A (Basement EAMC)

**Dates:** Feb 24 Aug 25

**Contact Hours:** 3.0 ABN

**Fee:** EAMC Employees: No Charge

Non-Employees: \$30 (**No Refunds**)

Class starts promptly; Please dress warmly

**Care of the Patient Pre and Post Cath Lab Procedures-**will prepare the MCT to care for the patient undergoing cath lab procedures and will include a review of preps, frequency vital signs, and manual compression techniques needed to achieve hemostasis.

**Audience:** EAMC MCTs only

**Location:** Classroom A (Basement EAMC)

**Time:** 9am-11am

**Dates:** Feb 18 Apr 15 June 24

Aug 19 Oct 14 Nov 11

**Fee:** EAMC Employees: No Charge

Class starts promptly; Please dress warmly

**Care of the Patient Receiving Conscious Sedation & Neuromuscular Blockade-**discuss the medications, procedures and potential complications associated with conscious sedation.

**Audience:** EAMC Nurses only

**Time:** 8am-10am

**Dates:** Jan 14 Feb 11 Mar 11 Apr 8 May 6 June 17

July 15 Aug 12 Sept 23 Oct 7 Nov 18 Dec 16

**Location:** Classroom A (Basement EAMC)

**Contact Hours:** 2.0 ABN

**Note:** Class will be cancelled if there are no new employees and less than 5 people registered.

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**Care of the Patient with Hip and Knee Problems**-Overview of the proper care of orthopedic surgery patients.

**Audience:** Orthopedic Nurses                      **Location:** Classroom B (Basement EAMC)

**Date:** Mar 1    **Times:** 1pm-3:30pm    **Contact Hours:** 2.6 ABN, 2.1 ASNA

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$30 (**No Refunds**)

Class starts promptly; Please dress warmly

**Care of the Patient with Shoulder and Spine Problems**-Overview of the proper care of orthopedic surgery patients.

**Audience:** Orthopedic Nurses                      **Location:** Classroom B (Basement EAMC)

**Date:** Feb 22    **Times:** 1pm-3:30pm    **Contact Hours:** 2.6 ABN, 2.1 ASNA

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$30 (**No Refunds**)

Class starts promptly; Please dress warmly

**Caring for the Patient with Diabetes**-the purpose of this course is to provide healthcare workers with information that will facilitate continuity of care for hospitalized patients with diabetes.

**Audience:** EAMC Nurses, MCTs and other Healthcare Professionals only

**Dates:** Jan 14    Feb 11    Mar 11    Apr 8    May 6    June 17  
              July 15    Aug 12    Sept 23    Oct 7    Nov 18    Dec 16

**Time:** 10am-11am                      **Location:** Classroom A (Basement EAMC)

**Contact Hours:** 1.0 ABN

Class starts promptly; Please dress warmly

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**Chest Tube Care**-is designed to discuss indications for chest tube placement and nursing care of patients with a chest tube.

**Audience:** EAMC Nurses only.

**Times:** 2:30pm-4:30pm

**Location:** Classroom A (EAMC Basement)

**Dates:** Mar 16 Jun 22 Sept 14 Dec 7

**Contact Hours:** 2.1 ABN, 1.7 ASNA

**Note: Class will be cancelled if there are no new employees and less than 5 people registered.**

**Designated Requestor-(Organ Donation)**-this course is taught by the Alabama Organ Center (AOC) staff. Participants will learn how to discuss organ donation with patient's family members.

**Audience:** Nurses

**Time:** 8am-11am

**Location:** Health Resource Center

**Dates:** Feb 21 May 17 Aug 8 Nov 15

**Contact Hours:** provided by AOC

**Note:** Must have 6 registered participants to hold class.

**Enteral Feeding, Nasogastric & Nasojejunal Tubes, PEG and J Tubes**-to educate the nurse on the proper insertion techniques and care of the patient receiving enteral feedings.

**Audience:** EAMC Nurses only.

**Times:** 2:30pm-4:30pm

**Location:** Classroom A (EAMC Basement)

**Dates:** Jan 13 Apr 7 July 14 Oct 6  
Feb 10 May 5 Aug 11 Nov 17  
Mar 10 June 16 Sept 22 Dec 15

**Fee:** EAMC Employees: No Charge

**Contact Hours:** 2.4 ABN, 2.0 ASNA

**Note: Class will be cancelled if there are no new employees and less than 5 people registered.**

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**Hemodynamics**-discuss the principles of hemodynamics in the critically ill patient, use of the equipment to monitor hemodynamics, drugs and conditions that affect this population and review case studies.

**Audience:** All nurses who work in CVICU, ICU and PACU and other interested staff.

**Times:** 8am-12pm

**Location:** Classroom A (EAMC Basement)

**Dates:** Feb 24 Aug 25

**Fee:** EAMC Employees: No Charge

**Contact Hours:** 4.2 ABN, 3.5 ASNA

Non-Employees: \$48 **(No Refunds)**

Class starts promptly; Please dress warmly

**Infection Control for the Registered Nurse**-this course will review OSHA's bloodborne pathogen requirements and how EAMC provides a safe & healthy workplace.

**Target Audience:** New EAMC Registered Nurses

**Time:** 10:30am-11:30am

**Dates:** Jan 11 & 25 Feb 8 & 22 Mar 8 & 22 Apr 5 & 19 May 3 & 17  
June 1, 14 & 28 July 12 & 26 Aug 9 & 23 Sept 7 & 20 Oct 4 & 18  
Nov 1, 15 & 29 Dec 13 & 28

**Location:** Classroom A (Basement EAMC)

**Contact Hours:** None

Class starts promptly; Please dress warmly

**Intra-Aortic Balloon Pump Counterpulsation Therapy**-covers the principals of IABP counterpulsation therapy and the function of the Datascope IABP machine.

**Audience:** RNs and CV Techs working in CVICU, ICU and Cath Lab

**Dates:** March 18 Sept 16

**Time:** 8am-12:30pm

**Contact Hours:** 4.0

**Location:** Classroom A (Basement EAMC)

This class is sponsored by Datascope. Each class must have at least 10 participants in order for the class to be held.

**IV Cardiac Medications for the Telemetry Nurse**- discuss the various cardiac drips and how they affect the patient.

**Audience:** RNs

**Location:** Classroom A (Basement EAMC)

**Dates:** Mar 16 June 22 Sept 14 Dec 7 **Time:** 8:30am-11am

**Fee:** EAMC Employees: No Charge

**Contact Hours:** 2.6 ABN, 2.2 ASNA

Non-Employees: \$24 **(No Refunds)**

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**IV Therapy**-class is designed to review indications, complications and care of patient receiving Infusion Therapy.

**Audience:** Nurses

**Location:** Classroom A (Basement EAMC)

**Dates:** Jan 12    Apr 6    July 13    Oct 5    **Time:** 10am-4:30pm  
Feb 9    May 4    Aug 10    Nov 16    Class starts promptly  
Mar 9    June 15    Sept 21    Dec 14

**Contact Hours:** 6.8 ABN, 5.6 ASNA    **Fee:** EAMC Employees: No Charge  
Non-Employees: \$98 (non-refundable)

**Neonatal Resuscitation Program**-this course introduces the concepts and basic skills of neonatal resuscitation. Completion of megacode is required for certification.

**Audience:** Physicians, Nurses, EMTs and Certified Respiratory Therapists

**Dates:** Feb 17    June 15    Aug 24    Nov 10    **Time:** 8am-4pm

**Location:** Health Resource Center

**Fee:** EAMC Employees: No Charge, \$55 textbook is required  
Non-Employees: \$100 (includes textbook)

**Contact Hours:** 7.0 ABN

Class starts promptly; Please dress warmly

**Neonatal Resuscitation Program- Renewal**- this course reviews the concepts and basic skills of neonatal resuscitation. Completion of megacode is required for recertification.

**Audience:** Physicians, Nurses, EMTs and Certified Respiratory Therapists

**Dates:** Jan 5    Mar 2    Apr 6    May 4    July 6    Sept 7    Oct 5    Dec 7

**Time:** 8am-12pm

**Location:** 3<sup>rd</sup> Floor Dayroom (take main lobby elevator)

**Fee:** EAMC Employees: No Charge, \$55 textbook is required  
Non-Employees: \$75 (includes textbook)

**Contact Hours:** None

Class starts promptly; Please dress warmly

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**NIH Stroke Scale Practicum**-offers the nurse an opportunity to practice performing the NIH stroke scale on an actual person. To take this practicum, you must first complete the prerequisite online course at [www.nihstrokescale.org](http://www.nihstrokescale.org) and bring completion certificate to class.

**Audience:** EAMC Nurses only      **Dates:** Feb 2 Aug 3      **Times:** 1pm-2pm

**Location:** Classroom A (Basement EAMC)

Class starts promptly; Please dress warmly

**Orthopedic Pain Management**- to provide bedside nurses with a framework for managing post surgical orthopedic patients.

**Audience:** Orthopedic Nurses and Nurses who care for patients with Epidurals.

**Times:** 1pm-2:30pm      **Location:** Classroom B (Basement EAMC)

**Dates:** Feb 8      **Contact Hours:** 1.6 ABN, 1.3 ASNA

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$18 (**No Refunds**)

Class starts promptly; Please dress warmly

**Orthopedic Surgery Complications**-to provide bedside nurses with a framework for managing post surgical orthopedic patients.

**Audience:** Orthopedic Nurses

**Times:** 1pm-3:30pm      **Location:** Classroom B (Basement EAMC)

**Dates:** Feb 1      **Contact Hours:** 2.6 ABN, 2.1 ASNA

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$30 (**No Refunds**)

Class starts promptly; Please dress warmly

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**Pacemakers: Temporary and Permanent:** discuss the development of pacemakers, the principles of pacing and the use of temporary and permanent pacemakers.

**Audience:** All nurses who care for patients with pacemakers.

**Times:** 12pm-2pm

**Location:** Classroom A (Basement EAMC)

**Dates:** Mar 16 June 22 Sept 14 Dec 7

**Fee:** EAMC Employees: No Charge **Contact Hours:** 2.3 ABN, 1.9 ASNA

Non-Employees: \$24 **(No Refunds)**

Class starts promptly; Please dress warmly

**Sheath Care & Removal-**To prepare participants for the care of patients with arterial and venous sheaths as well as the sheath removal process. Also, to provide instructions on proper technique for manual compression.

**Audience:** EAMC Nurses only

**Location:** Classroom A (Basement EAMC)

**Times:** 1:30pm-4:30pm

**Contact Hours:** 3.0 ABN, 2.5 ASNA

**Dates:** Jan 20 Apr 14 July 21 Oct 13  
Feb 17 May 12 Aug 18 Nov 10  
Mar 17 June 23 Sept 15 Dec 8

**Note: Class will be cancelled if there are no new employees and less than 5 people registered.**

**Skeletal System and Neurovascular Assessment-**to provide bedside nurses with a framework for managing post surgical orthopedic patients.

**Audience:** Orthopedic Nurses

**Times:** 1pm-3:30pm

**Location:** Classroom B (Basement EAMC)

**Dates:** Jan 25

**Contact Hours:** 2.6 ABN, 2.1 ASNA

**Fee:** EAMC Employees: No Charge  
Non-Employees: \$30 **(No Refunds)**

Class starts promptly; Please dress warmly

### Clinical Development

Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260

**Sterile Technique**-this course will educate healthcare providers on proper sterile technique.

**Audience:** All nurses and other interested healthcare personnel at EAMC.

**Times:** 8am-8:30am

**Location:** Classroom A (Basement EAMC)

**Dates:**

Jan 12	Apr 6	July 13	Oct 5
Feb 9	May 4	Aug 10	Nov 16
Mar 9	June 15	Sept 21	Dec 14

**Contact Hours:** None

**Note: Class will be cancelled if there are no new employees and less than 5 people registered.**

**Teambuilding 101**- covers the role of teamwork, delegation and communication in the care of the hospitalized patient.

**Audience:** EAMC Nursing Staff only

**Time:** 2:30pm-3:30pm

**Location:** Classroom A (Basement EAMC)

**Contact Hours:** 1.0 ABN, 0.8 ASNA

**Dates:** Jan 12 & 26      Feb 9 & 23      Mar 9 & 23      Apr 6 & 20      May 4 & 18  
June 2, 15 & 29      July 13 & 27      Aug 10 & 24      Sept 8 & 21      Oct 5 & 19  
Nov 2, 16 & 30      Dec 14 & 28

Class starts promptly; Please dress warmly

**The Joint Commission National Patient Safety Goals: Helping You Keep Your Patients Safe**-will familiarize you with the current National Patient Safety Goals and TJC standards.

**Audience:** EAMC Healthcare Professionals only

**Time:** 1pm-2:30pm

**Dates:** Jan 11 & 25      Feb 8 & 22      Mar 8 & 22      Apr 5 & 19      May 3 & 17  
June 1, 14 & 28      July 12 & 26      Aug 9 & 23      Sept 7 & 20      Oct 4 & 18  
Nov 1, 15 & 29      Dec 13 & 28

**Location:** Classroom A (Basement EAMC)

**Contact Hours:** 1.5 ABN, 1.25 ASNA

Class starts promptly; Please dress warmly

## Clinical Development

Contact: Wendy Richardson, Cancer Registry Coordinator 334-528-2584

**Cancer Conference**-is a forum to provide multidisciplinary consultative services for patients as well as offer education to physicians and allied health professionals.

**Audience:** Due to the sensitive nature of case confidentiality, conferences are limited to EAMC and Physician's staff only. Patient confidentiality is strictly maintained in accordance with hospital policy.

**Location:** Classroom C (Basement EAMC)

### Dates/Times:

Jan 6 <sup>th</sup>	12pm	Jan 25 <sup>th</sup>	7:30am (MD only)
Feb 3 <sup>rd</sup>	12pm	Feb 15 <sup>th</sup>	7:30am (MD only)
Mar 3 <sup>rd</sup>	12pm	Mar 15 <sup>th</sup>	7:30am (MD only)
Apr 7 <sup>th</sup>	12 pm	Apr 19 <sup>th</sup>	7:30am (MD only)
May 5 <sup>th</sup>	12pm	May 17 <sup>th</sup>	7:30am (MD only)
June 2 <sup>nd</sup>	12pm	June 21 <sup>st</sup>	7:30am (MD only)
July 7 <sup>th</sup>	12pm	July 19 <sup>th</sup>	7:30am (MD only)
Aug 4 <sup>th</sup>	12 pm	Aug 16 <sup>th</sup>	7:30am (MD only)
Sept 1 <sup>st</sup>	12pm	Sept 20 <sup>th</sup>	7:30am (MD only)
Oct 6 <sup>th</sup>	12pm	Oct 18 <sup>th</sup>	7:30am (MD only)
Nov 3 <sup>rd</sup>	12pm	Nov 15 <sup>th</sup>	7:30am (MD only)
Dec 1 <sup>st</sup>	12pm	Dec 20 <sup>th</sup>	7:30am (MD only)

**Fee:** EAMC Employees: No Charge    **Contact Hours:** 1.0 AMA PRA Category 1 Credit

### Community Courses

**Contact: Call the Health Resource Center 334-528-1260**

**Breastfeeding Preparation**-designed for new or expectant mothers who are interested in learning more about breastfeeding. Class includes information about breastfeeding including techniques and methods, storing milk, weaning and hints for working mothers.

**Audience:** Pregnant women or new mothers and their partners/support persons.

**Date:** Second Saturday of each month      **Time:** 10am-12pm

**Cost:** No Charge (Subject to Change)

**Location:** 3<sup>rd</sup> Floor Dayroom at EAMC (take main lobby elevator)

**Breastfeeding Support Group**- provides a comfortable place for breastfeeding mothers to share ideas as well as seek information and emotional support.

**Audience:** Pregnant women or nursing mothers and support persons

**Date:** Every Thursday      **Time:** 12pm-2pm Drop in anytime & bring a lunch if you like

**Location:** 3<sup>rd</sup> Floor Dayroom at EAMC (take main lobby elevator)

**Cardiac Risk Factor Prevention**- A Smart Start to a Healthy Heart is a FREE 2 hour class that will enable you to learn about the heart, a healthy lifestyle and what you can do to help your heart to “last a lifetime”.

**Audience:** All are welcome      **Date:** Second Tuesday of each month

**Time:** 10am-12pm      **Location:** Health Resource Center

**Call 334-528-1694 to register**

**Childbirth Preparation Classes**- This course is to help expectant parents be prepared physically, psychologically and intellectually to cope with pregnancy, labor, delivery and post-partum.

**Audience:** Expectant parents      **Cost:** EAMC Employees: \$35  
Non-Employees: \$70

**Dates/Times:** Call the Health Resource Center at 334-528-1260 for specific dates and times

### Community Courses

Contact: Call the Health Resource Center 334-528-1260

**Healthcare Academy I & II-** fun interactive ways to learn about health careers and meet “real” healthcare providers.

**Audience:** Students who have completed grade 1-6

**Location:** Classroom B (Basement EAMC)

**Dates/Times/Cost:**

Grades 1-3 July 26 8am-12pm **Cost:** \$15 per student (includes snack)

Grades 4-6 July 29 8am-3pm **Cost:** \$20 per student (includes snack & lunch)

Applications will be available on SharePoint and at the Health Resource Center 30 days prior to event. Advance payment is required. Call the Health Resource Center 334-528-1260 for more information.

**Junior MICRO Camp-“Medicine Is Creating Real Opportunities”-** fun interactive ways to discover health career options and meet healthcare providers.

**Audience:** Students who have completed grades 7-9 **Time:** 8:30am-3:30pm

**Date:** June 14 & 15 **Cost:** \$25 per student (includes t-shirt, snacks and lunch)

Camp is held on campus of Southern Union. Applications will be available on SharePoint and at the Health Resource Center. Advance payment is required. Call the Health Resource Center 334-528-1260 for more information.

**Safe Sitter-**is a medically accurate program that teaches boys and girls ages 11-13 how to handle emergencies when caring for children. Children will review safe and nurturing childcare techniques and demonstrate behavior management skills.

**Audience:** Child must be age 11 the day of the class **Time:** 8am-3:30pm

**Dates:** June 10 July 22

**Cost:** \$30 includes course material and lunch. Consent Form and fee is due at the time of registration

**Senior MICRO Camp-“Medicine Is Creating Real Opportunities”-** Fun interactive ways to explore health career options and meet healthcare providers.

**Audience:** Students who have completed grades 10-12 **Time:** 8:30am-3:30pm

**Dates:** July 12, 13 & 14 **Cost:** \$25 per student (includes T-shirt, snacks & lunch)

Camp is held on campus of Southern Union and EAMC. Applications are available on Sharepoint and at the Health Resource Center. Advance payment is required. Call 334-528-1260 for more information.

**Customer Service Courses  
Self Enroll in OTIS**

**On-Stage at EAMC-** takes our staff on the journey to understand “who we are” as a service organization, how our financials impact quality service, service recovery, and how you can make a difference in someone’s life in the role you have at EAMC.

**Audience:** Intended for new employees, new volunteers and new physicians to EAMC for 2011. Incumbent staff may register if not previously attended.

**Dates:** Feb 25    Aug 26                      **Time:** 7:45am check-in, 8am-12pm  
                 Apr 15    Oct 28

**Location:** Classroom C (EAMC Basement)

Class starts promptly; Please dress warmly

**Emergency Nursing Association**

**Contact: Professional Practice & Development 334-528-3030**

**Emergency Department ESI Level 5 Triage Class**-covers the characteristics, roles and responsibilities of the triage nurse. Learn to correctly perform the skill of triage in accordance with the guidelines of the Emergency Severity Index per ENA (Emergency Nurses Association).

**Audience:** Mandatory for all EAMC Emergency Department RNs. Open to other ED employees or potential ED employees who want to learn ESI Level 5 triage.

**Dates:** Feb 10 Aug 18                      **Times:** 8am-12pm

**Contact Hours:** 4.0 ABN, 3.3 ASNA

**Location:** Dogwood Room (Health Resource Center)

**Fees:** EAMC Employees: No Charge  
Non-Employees: \$50 (No Refunds)

No textbook; Make check payable to EAMC Emergency Department

**Emergency Nursing Pediatric Course**-provides the core level pediatric knowledge and psychomotor skills needed to care for pediatric patients in the emergency setting. (Emergency Nursing Association)

**Audience:** RNs, Paramedics and Nursing Students

**Dates:** Jan 20-21 June 8-9                      **Times:** 8am-4:30pm

**Location:** Azalea Room (Health Resource Center)      **Contact Hours:** 15.33 ABN

**Fees:** EAMC Employees: No Charge, \$40 textbook is required  
Non-Employees: \$210 (includes textbook, No Refunds)

Make checks payable to EAMC Professional Practice & Development

**Emergency Nursing Pediatric Course (ENPC) Instructor Course**-this course is for RNs and Paramedics who have earned Instructor Potential in an ENPC provider course within the past 12 months who have a desire to teach ENPC.

**Date:** May 10                      **Times:** 8am-4:30pm                      **Contact Hours:** 7.5 ABN

**Location:** Dogwood Room (Health Resource Center)

**Fees:** EAMC Employees: No Charge, \$40 textbook is required  
Non-Employees: \$150 (includes textbook; No Refunds)

Make checks payable to EAMC Professional Practice & Development

**Emergency Nursing Association**

**Contact: Professional Practice & Development 334-528-3030**

**Health Innovations 2011**-a variety of healthcare topics are presented by physicians and other experts in the field. Intended for all areas of nursing.

**Audience:** RNs, Paramedics and Nursing Students

**Dates:** April 8

**Times:** 7:30am-4pm

**Location:** Azalea Room (Health Resource Center) **Contact Hours:** 8.0 ABN

**Fees:** EAMC Employees: \$35

Non-Employees: \$50 (No Refunds)

Students- \$25

Make Checks out to: EAMC Professional Practice & Development

**Trauma Nursing Core Course (TNCC) Instructor Course**-this course is for RNs and Paramedics who have earned Instructor Potential in a TNCC provider course within the past 12 months who have a desire to teach TNCC.

**Date:** Sept 22

**Times:** 8am-4:30pm

**Contact Hours:** 7.5 ABN

**Location:** Magnolia Room (Health Resource Center)

**Fees:** EAMC Employees: No Charge, \$47.50 textbook is required

Non-Employees: \$150 (includes textbook; No Refunds)

Make Checks out to: EAMC Professional Practice & Development

**Trauma Nursing Core Course (TNCC)** –provides core knowledge, refines skills and builds a firm foundation in trauma nursing. Required for all Emergency Department RNs.

**Audience:** RNs, Paramedics and Nursing Students

**Date:** Apr 26-27 Oct 6-7

**Times:** 8am-4:30pm

**Contact Hours:** 14.42 ABN

**Location:** Ivy Room ( Health Resource Center)

**Fees:** EAMC Employees: No Charge, \$50 textbook is required

Non-Employees: \$210 (includes textbook, No Refunds)

Make Checks out to: EAMC Professional Practice & Development

**Trauma Nursing Core Course (TNCC) Recertification** –provides core knowledge, refines skills and builds a firm foundation in trauma nursing.

**Audience:** RNs, Paramedics who have recently been certified in TNCC and who have not yet expired and wish to renew.

**Date:** Mar 28

**Times:** 8am-4:30pm

**Contact Hours:** 7.75 ABN

**Location:** Dogwood Room (Health Resource Center)

**Fees:** EAMC Employees: No Charge

Non-Employees: \$115 (No Refunds)

Make Checks out to: EAMC Professional Practice & Development

**Leadership Development Courses**  
**Contact Person: Marcilla Gross 334-528-5825**  
**Self Enroll in OTIS**

**Leadership Development: Bridging the Leadership Divide**-This class helps learners remove the barriers to productive relationships that are inherent in today's multi-generational workforce.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

**Dates/Times:** **Location:** Magnolia Room (HRC)

Mar 30 1pm-5pm (Management Team)

April 8 8am-12pm (Supervisors)

June 3 8am-12pm (Management Team)

Dec 9 8am-12pm (Supervisors)

**Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development: Boosting Business Results** this course teaches leaders a proactive, strategic process they can apply to leverage their leadership skills so that business objectives will be realized.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

**Dates/Times:** **Location:** Magnolia Room (HRC)

Feb 23 1pm-5pm (Supervisors/Frontline Leaders)

Aug 10 1pm-5pm (Management Team)

**Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development: Creating a Service Culture-The Service Leader's Role**-This course helps leaders identify barriers to service excellence and provides them with five leader practices to create a service culture.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

**Dates/Times:** **Location:** Magnolia Room (HRC)

Apr 13 1pm-5pm (Management Team)

Aug 26 8am-12pm (Supervisors/Frontline Leaders)

Sept 14 1pm-5pm (Supervisors/Frontline Leaders)

**Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development Courses**  
**Contact Person: Marcilla Gross 334-528-5825**  
**Self Enroll in OTIS**

**Leadership Development: Delegating for Results-** this course helps leaders overcome their hesitation to delegate by learning skills for successfully matching people, responsibility and authority.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

<b>Dates/Times:</b>	<b>Location:</b> Magnolia Room (HRC)
Feb 18 8am-12pm (Supervisors)	
Apr 29 8am-12pm (Management Team)	
July 29 8am-12pm (Management Team)	
Oct 12 1pm-5pm (Supervisors)	

**Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development: Developing Others-** This course provides leaders, coaches, and mentors with a practical process and the skills necessary to develop talent. It focuses on the leader's role before, during and after the development plan.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

<b>Dates/Times:</b>	<b>Location:</b> Magnolia Room (HRC)
Feb 9 1pm-5pm (Supervisors)	
May 11 1pm-5pm (Management Team)	

**Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development: Essentials of Leadership –** The essence of being an effective leader lies in establishing good interpersonal work relationships. This course teaches leaders how to get results through people.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

<b>Dates/Times:</b>	<b>Location:</b> Magnolia Room (HRC)
Mar 4 8am-12pm	
July 13 1pm-5pm	<b>Contact Hours:</b> Pending ABN, ASRT, CBSPD
Nov 9 1pm-5pm	

Class starts promptly; Please dress warmly

**Leadership Development Courses**  
**Contact Person: Marcilla Gross 334-528-5825**  
**Self Enroll in OTIS**

**Leadership Development: Facilitative Leadership-** An interactive class that demonstrates the benefits of facilitative leadership and the drawbacks of traditional (autocratic) and passive (uninvolved) styles of leadership.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

**Dates/Times:** **Location:** Magnolia Room (HRC)  
Sept 23 8:30am-11:30am (Supervisors/Frontline Leaders)  
Oct 21 8:30am-11:30am (Management Team)  
Nov 30 1pm-4pm (Supervisors/Frontline Leaders)

**Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development: Getting Started as a New Leader** –This course arms new leaders with the knowledge and skills they need to confront the challenges associated with getting their footing—and getting results more quickly in their new role.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

**Dates/Times:** **Location:** Magnolia Room (HRC)  
Jan 28 8am-12pm  
June 8 1pm-5pm **Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development: Recognition is a Gift** – This class shows the correlation between recognition and job performance. In addition, participants will receive tips, tools, and strategies to help recognize staff for a job well done.

**Audience:** Enrollment for this class is limited to EAMC Management Team and Supervisors

**Dates/Times:** **Location:** Azalea Room (HRC)  
June 14 10am-12pm  
June 21 10am-12pm **Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

**Leadership Development Courses**  
**Contact Person: Mike Smith 334-528-1469**  
**Self Enroll in OTIS**

**Preceptor/Coach Workshop** – The purpose of the workshop is to provide tactics and strategies for becoming a more effective preceptor/coach in that role when orienting the new employee. This course is beneficial to both clinical and non-clinical staff coaches.

**Audience:** Enrollment for this class is limited to new or potential EAMC Clinical or Non-clinical preceptors/coaches involved with the process to orient new staff members.

**Dates:** Feb 3                      July 21                      **Time:** 8am-4pm  
                  May 19                      Nov 10                      **Location:** Magnolia (HRC)

**Contact Hours:** Pending ABN, ASRT, CBSPD

**Note:** Approval to attend must be granted by your Manager. Maximum class size 18. Minimum class size 6. Class starts promptly; Please dress warmly

Contact Person: Mike Smith, RN, Education Coordinator 334-528-1469

**Self Development Courses**

**Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260**

**Non-Violent Crisis Intervention (CPI)**- teaches you to protect yourself and manage behavioral violence in a healthcare setting.

**Audience:** EAMC Employees only      **Contact Hours:** Pending ABN

**Dates/Time/Location:**

March 9	9 am-5 p.m.	Classroom C	(Basement EAMC)
June 22	9 a.m.-5 p.m.	Classroom C	(Basement EAMC)
Oct. 12	9 a.m.-5 p.m.	Classroom C	(Basement EAMC)
Oct. 25 & 26	4 p.m.-8 p.m.	Classroom C	(Basement EAMC)

Class starts promptly; Please dress comfortably

**Non-Violent Crisis Intervention Refresher (CPI)**- teaches you to protect yourself and manage behavioral violence in a healthcare setting.

**Audience:** EAMC Employees who have previously taken the full Non-Violent Crisis Intervention (CPI) course.

**Dates/Time/Location:**

March 12	4 p.m.-8 p.m.	Classroom C	(Basement EAMC)
June 8	4 p.m.-8 p.m.	Classroom C	(Basement EAMC)
Oct. 5	4 p.m.-8 p.m.	Classrrom B	(Basement EAMC)

**Contact Hours:** Pending ABN

Class starts promptly; Please dress comfortably

**Self Defense/Violence Prevention**-the purpose of this class is to provide self defense training for EAMC employees and the community.

**Audience:** Healthcare providers working in both the hospital setting and community outreach.

**Date:** Sept 16      **Time:** 1pm-4pm      **Location:** Classroom B (Basement EAMC)

**Fee:** EAMC Employees: No Charge      **Contact Hours:** 3.0 ABN  
Non-Employees: \$45 (**No Refunds**)

Class starts promptly; Please dress comfortably

**Self Development Courses**

**Contact: See specific contact information below**

**School at Work (SAW)**- a bridge program that prepares employees for better paying jobs and for entrance to college. Refresh your math, reading and communication skills. Have fun learning with your co-workers. Gain the skills you need to move ahead.

**Audience:** EAMC Employees with clinical focus or interested in continuing their education and moving up the career ladder.

**Dates/Times:** Classes will be scheduled during the work day for two hours. Begins in September and continues through May. Watch FOCUS for enrollment dates and times.

Contact: Mike Smith 334-528-1469, Debra Walters 334-528-4162 for more information.

**Targeted Selection**-a proven and accurate behavior-based selection system. This workshop will help you build interviewing skills and confidence for more accurate selection decisions.

**Audience:** EAMC Employees involved in candidate screening and interviewing. Must have Manager recommendation/approval.

**Dates:** Jan25 & 26                      July 19 & 20  
                    Apr 19 & 20                      Oct 18 & 19

**Location:** McFarland Conference Room (Human Resources)

**Time:** 8am-4:30pm Day 1, 8am-12pm Day 2 (Must attend both days)

For more information, contact Mallory Melichar 334-528- 1819 or Kathey McEachin 334-528-1356

**Self Development Courses (EAMC Tiger Prowl Classes)**

**Contact: Self Enroll in OTIS or call the Health Resource Center 334-528-1260**

**Basic Computer Skills:** In this class you will learn basic computer functions. The different parts of the computer, using a mouse, and what the icons on the desktop represent.

**Audience:** EAMC Employees      **Location:** Computer Lab (Basement EAMC)

**Dates:** March 10      **Time:** 2pm-3pm  
Aug 4

**Microsoft Office Excel-** During this class we will demonstrate how to build charts, graphs and spreadsheets. We will also demonstrate how to build charts for presentations and power points.

**Audience:** EAMC Employees      **Location:** Computer Lab (Basement EAMC)

**Dates:** March 24      **Time:** 2pm-3pm  
Aug 18

**Microsoft Office PowerPoint-** In this class we will demonstrate the basic functions of power-point. We will give definitions of each tab and what they mean. We will also demonstrate how to put an effective power-point together.

**Audience:** EAMC Employees      **Location:** Computer Lab (Basement EAMC)

**Dates:** March 31      **Time:** 2pm-3pm  
Aug 25

**Microsoft Office Word-** During this class we will demonstrate the basic functions of Microsoft Office. There will also be guidelines for writing papers, cover letters and resumes.

**Audience:** EAMC Employees      **Location:** Computer Lab (Basement EAMC)

**Dates:** March 17      **Time:** 2pm-3pm  
Aug11

**Team Development Courses**

**Contact Mike Smith 334-528-1469 for more information**

**Personality Styles Affect Teamwork-** Staff of participating departments will:

1. Relate the effects of personality types in work situations
2. Identify barriers to teamwork in the work environment
3. Use teamwork activities to accomplish simple tasks

**Audience:** Any EAMC department interested in learning how personality styles affect teamwork.

**Dates:** Dates can be arranged for your department **Time:** Requires 3 ½ - 4 hours

**Location:** TBD

**Contact Hours:** Pending ABN, ASRT, CBSPD

Class starts promptly; Please dress warmly

## Health Related Programs of Study

<p><b>Auburn University</b>  <a href="http://www.auburn.edu">www.auburn.edu</a>          Exercise Science          Med Tech or Clinical Lab Tech          Nursing-BSN, MSN, BS → BSN</p>	<p><b>Southern Union State Community College</b>  <a href="http://www.suscc.edu">www.suscc.edu</a>          CNA          EMT          Nursing-LPN, LPN→RN, ADN,          Paramedic→RN          Radiology          Surg Technology</p>
<p><b>Auburn University at Montgomery</b>  <a href="http://www.aum.edu">www.aum.edu</a>          Exercise Science          Med Tech or Clinical Lab Tech          Nursing-BSN, MSN, ADN → BSN          Pre-PT</p>	<p><b>Troy University</b>  <a href="http://www.troy.edu">www.troy.edu</a>          Nursing-BSN, MSN, ADN→BSN</p>
<p><b>Central Alabama Community College</b>  <a href="http://www.cacc.edu">www.cacc.edu</a>          Nursing-LPN, LPN → RN, AND</p>	<p><b>University of Alabama Birmingham</b>  <a href="http://www.uab.edu">www.uab.edu</a>          Health Admin          Med Tech or Clinical Lab Tech          Nursing-BSN, MSN          Occu. Therapy          Physical Therapy          Radiology</p>
<p><b>Columbus Technical College</b>  <a href="http://www.columbustech.edu">www.columbustech.edu</a>          Nursing-LPN→RN, AND, ADN→BSN          Pharm Tech          Radiology          Surg. Technology</p>	<p><b>University of South Alabama</b>  <a href="http://www.southalabama.edu">www.southalabama.edu</a>          Physical Therapy          Occu. Therapy          Radiology</p>
<p><b>Columbus State</b>  <a href="http://www.ColumbusState.edu">www.ColumbusState.edu</a>          Exercise Science          Health Admin          Nursing-BSN</p>	<p><b>University of West Alabama</b>  <a href="http://www.uwa.edu">www.uwa.edu</a>          Athletic Trainer          Nursing</p>
<p><b>Chattahoochee Valley Community College</b>  <a href="http://www.cv.edu">www.cv.edu</a>          CNA          Med Assisting          Nursing-LPN, ADN</p>	<p><b>Wallace Community College</b>  <a href="http://www.wallace.edu">www.wallace.edu</a>          EMT          Med Assisting          Nursing-LPN, LPN→RN, ADN          PTA          Radiology</p>

# 2011 CALENDAR

JANUARY						
SUN	MON	TUES	WED	THURS	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

FEBRUARY						
SUN	MON	TUES	WED	THURS	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH						
SUN	MON	TUES	WED	THURS	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
SUN	MON	TUES	WED	THURS	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
SUN	MON	TUES	WED	THURS	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
SUN	MON	TUES	WED	THURS	FRI	SAT
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17	18	19	20	21	22	23
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AUGUST						
SUN	MON	TUES	WED	THURS	FRI	SAT
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SEPTEMBER						
SUN	MON	TUES	WED	THURS	FRI	SAT
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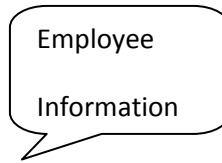
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DECEMBER						
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## How To Access OTIS From Home

- Step 1. Go to [www.eamc.org](http://www.eamc.org)
- Step 2. Click **EMPLOYEE CENTER**
- Step 3. Enter your **LAST NAME**
- Step 4. Enter your **EMPLOYEE NUMBER**
- Step 5. Click **LOGIN**
- Step 6. Click the **OTIS** link



## How to Self-Enroll in Classes & Events

The purpose of self-enrollment is that it allows you to enroll yourself in classes & events and use your self enrollment lesson plan to view and manage those classes.

**Plus it's available 24/7.**

1. On your Personal Page, under **QUICK LINKS**, click the **VIEW** button beside Self-Enroll Classes & Events
2. From the "Search for courses like" section-enter as much of the name as you know. (Hint: Use your 2011 Training and Development Directory to search for course names and dates) You can also search based on a date range by entering a **START DATE** and **END DATE**. Click **LIST EVENTS** button.
3. The available event names are displayed based on your search criteria. If you want to know more about the event, click the Event Name and an overview opens.
4. To enroll, click the **ENROLL NOW** button to the right of the Event Name.
5. The Event Enrollment Request Form opens. Complete the form and click the **ENROLL NOW** button.
6. Close out registration window by clicking X in upper right corner.

You will be sent an email to your EAMC email address confirming your registration.

Check us out on:



Search for the “**EAMC Health Resource Center**” and become our friend.

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Visit our website at:

[www.eamc.org](http://www.eamc.org)

Under **Patients & Visitors** heading, click “**Calendar of Events**”

or

Under **Programs & Services** heading, Click “**Health Resource Center**”

## Notes

## **Directions to the Health Resource Center**

### **From the Southwest (Montgomery, AL)**

- Take I-85 N to Exit 58 (Hwy 280 W-Gateway Drive)
- Take Hwy 280 W (Gateway Drive) to Hwy 29 N (Pepperell Parkway)
- Turn right onto Pepperell Parkway
- The Health Resource Center is the second building on the right

### **From the Northeast (Atlanta, GA)**

- Take I-85 S to Exit 58 (Hwy 280 W-Gateway Drive)
- Take Hwy 280 W (Gateway Drive) to Hwy 29 N (Pepperell Parkway)
- Turn right onto Pepperell Parkway
- The Health Resource Center is the second building on the right

### **From the Northwest (Birmingham, AL)**

- Take Hwy 280 E (Gateway Drive) to Hwy 29 N (Pepperell Parkway)
- Turn left onto Pepperell Parkway
- The Health Resource Center is the second building on the right



East Alabama Medical Center

2000 Pepperell Parkway

Opelika, AL 36801

334.749.3411

Health Resource Center

2027 Pepperell Parkway

Opelika, AL 36801

334.528.1260

[www.eamc.org](http://www.eamc.org)